

**NORTH HILL VILLAGE HALL
COMMITTEE MEETING MINUTES
10th May 2011**

Present: Sarah Olsson, Carol Horsington, Jenny Bousfield, Jane Holden, Jenny Bowhay (Cat's Whiskers), Jaine Hynes (Sec.), Martin Hynes (Chair), Chris Reeves, Mike Willison (Treasurer), Susan Boggis (Table Tennis).

Apologies for absence: David & Irene Shoubridge (Bk Sec), Les Owen, Gill Pearce Mary Budge (Ass Chair),

Minutes of the Previous Meeting:
The minutes were agreed and signed.

Matters Arising:

Will Olsson has inspected the area concerned and advised that the surround needs to be rebuilt and a new cover installed. Martin advised that as soon as a builder is appointed to undertake the hall floor works, they will be asked to address the problem as a matter of urgency. **Action: MKH**

Hall Floor:

The specification has been sent to a number of builders, identified as potential contractors for the work by the Parish Council and the Surveyor responsible for overseeing the work. It is likely that use of the hall will be severely limited for up to 2 months to enable the concrete to dry thoroughly before the installation of the floor covering. It is hoped that work will commence immediately after the flower show in order to limit the impact on hall events. Contingency plans will be put in place for those activities that will be affected by the works.

Future Events:

Mid – Summer Madness – Saturday 25th June Adults £4 / Children £2 / Family £10

A stamp / sticker system to be used for paid entrants!

Action: JB

Commencing with the opportunity to have a go at playing an instrument, the band will then perform for approximately an hour, whilst people enjoy the music and partake of the BBQ, salad and Strawberries & Cream. There will be an interval to allow the band to get some refreshments, and a raffle – raffle prizes please! Then the final hour will be another performance from the band including some light hearted sing-a-long tunes.

Gazebos to be on hand if the weather looks ominous!

Action: All

Volunteers needed to set up the hall in the afternoon, including the Union Jack bunting.

People to take the entrance money / sell raffle tickets/ car parking supervision?

Also, assistance in the kitchen serving teas / coffees and Strawberries & Cream.

Jen has kindly agreed to put a suitable poster together and everyone will be asked to distribute to the usual venues. Susan Boggis is happy to do a letterbox drop around the village and hopefully this can be extended to Bathpool and the other areas within the Parish. Info to be included in the Parish Mag. Pirate FM and This is Cornwall and 20/20 as appropriate.

Action: SB & Others

Jaine to contact the band for details of songs for the sing-a-long so that handouts can be prepared. Jaine also to contact the Parish Council for permission to use the field. **Action: JEH**

Horticultural Show – Saturday 13th August

Chris investigated the possibility of having a poultry section next year but a marquee, show pens, cages and stages would be required and the committee decided that the overall cost was not economical.

Schedules are now available and being distributed.

The Chair asked that consideration be given to the catering arrangements as access to the serving hatch was vital in the afternoon. **Action: CR**

Dog Show – 10th or 17th September – to be confirmed by Jane at next month's meeting. Jane was asked to consider the format as trying to run 2 rings had caused some difficulties last year. The Show would be covered in detail at the July meeting. **Action: JH**

Party Pieces Saturday - 17th December
To be covered at the June Meeting – there is some concern over the inclusion of professional / amateur performers at the same event and the costs incurred. **Action: JEH**

Correspondence:

Confirmation had been received that the legacy from Mr William Bullen was to be released to the hall.

Health and Safety:

Nothing to report.

Treasurers Report:

The Treasurer presented a comprehensive report. A profit of £491 was achieved at the Woodland Craft & Beanpole Fayre.

Any Other Business:

Bratton Fleming have set up a composting scheme, which is producing funding for the community. Mike asked the question – is it something we should consider? There was some thought that this perhaps was something for the Parish Council rather than the Village Hall Committee but Martin said that he would find out more as a starting point. Further details are available at: **Action: MKH**
<http://www.bbc.co.uk/news/uk-england-devon-13345935>

Coads Green are celebrating their 50th Anniversary this year and North Hill are to be involved – Jen has suggested using the “Big Butterfly Count” as a theme – more details at next months meeting. **Action: JB**

Whilst Carol was very pleased with the success of the Woodland Craft & Beanpole Fayre she is not resting – and already has ideas and suggestions for next year – the date of which will be announced at next months meeting. **Action: CH**

Carn to Cove

Sarah expressed her thanks to all those who helped with the catering for the menu party – all those that attended were very impressed. A booking has been made for Gonzo Moose – The Brothers Grimm on 24th November. (September agenda item). **Action: JEH**
Coads Green are going to have a magic show on the 22nd October. It is hoped that there may be an opportunity to co-promote the events. **Action: SO**

Martin is hoping to carry out research into the type of entertainment or event that people want to see at their Village Hall to ensure that we are meeting demand and increase attendance at events. Leaflet drops were suggested including the possibility of paying local teenagers to undertake them as a way of involving them in the community. **Action: MKH**

Martin asked the Committee whether or not the raffle licence should be renewed and it was agreed that for the nominal fee this should be done. **Action:MKH**

The possibility of gaining a licence for some of the events is to be investigated. **Action: JEH**

It would appear that About Face no longer exist but still have a store cupboard within the hall. Jaine will investigate and if necessary arrange for the equipment to be removed. **Action: JEH**

The meeting closed at 9.50pm

Next Meeting:

The next meeting will be held 7:30 p.m. on Tuesday 14th June 2011.

Signed Chair

Date

ACTION TABLE

DATE	ACTION	RESPONSIBLE	COMPLETED
7.9.10	User Group liaison regarding the website	Martin Hynes	
9.11.10	Discuss decorating of Hall	Mike Willison	Further work to be undertaken in the Summer
11.1.11	Review Electricity Charges	Jaine Hynes	October 2011
11.1.11	Parish info for website	Jaine Hynes	
8.3.11	Review other hall hire charges	Jaine Hynes	
12.4.11	Identify assets that can be shared with other halls	All	
12.4.11	Liaise with Coads Green in relation to PA testing / fire extinguishers etc	Jaine Hynes / Susan Boggis	
10.5.11	Drain Cover in Car Park	Martin Hynes	